



**DEPARTMENT OF THE NAVY**

NAVAL AIR STATION OCEANA  
1750 TOMCAT BOULEVARD  
VIRGINIA BEACH, VIRGINIA 23460-2191

IN REPLY REFER TO:

NASOCEANAINST 1306.2A

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29 APR 2002

NAS OCEANA INSTRUCTION 1306.2A

Subj: POLICY AND QUALIFICATIONS CONCERNING ASSIGNMENT OF  
RESTRICTED BARRACKS MASTER-AT-ARMS

1. Purpose. To promulgate procedures and establish policy regarding assignment of personnel to Naval Air Station Oceana Restricted Barracks. The intent is to provide guidance and establish qualification requirements to ensure personnel assigned are mature, professional and physically capable.

2. Cancellation. NASOCEANAINST 1306.2. Because of numerous revisions, paragraph markings have been omitted.

3. Background. The most effective means of ensuring Sailors are qualified to assume duties as a Restricted Barracks Master-at-Arms (MAA) is to closely screen potential personnel. This can happen only if departments and tenants strictly adhere to this policy.

4. Policy. Personnel considered for Temporary Additional Duty (TAD) assignment to the Restricted Barracks as a MAA shall meet the following minimum requirements for military bearing and character:

a. Be trustworthy, dependable, mature and capable of supervising a challenging population of restricted personnel.

b. Have no performance mark lower than 3.0.

c. Have no record of non-judicial punishment or conviction by court-martial.

d. Posses a valid motor vehicle operator's license.

e. Have no history of mental impairment/disorder, emotional instability, alcoholism or drug abuse.

f. Be in good physical condition, within body-fat standards and receive a passing score of satisfactory on the Physical Readiness Test, unless medically waived.

g. Can not be on the Auxiliary Security Force Watchbill.

h. Personnel assigned to fill an E-4 TAD requirement must be in a paid, not frocked, status.

5. Action. Personnel shall be physically and mentally fit to supervise restricted personnel in various base beautification projects, take emergency action, including possible physical restraint and have the physical stamina required for base-wide trash collection.

a. Personnel in a Limited Duty (LIMDU) status will be considered as long as they are not overfat or obese and possess the physical and mental abilities to perform MAA duties listed in paragraph 4. Approval shall be received from the Chief MAA and Command Master Chief prior to assignment of LIMDU personnel.

b. Guarding and supervising restricted personnel carry the risk of actual physical harm in the event it is necessary to physically restrain a restricted person. Accordingly, female personnel that are pregnant shall not be considered and any female becoming pregnant while assigned as a MAA shall be replaced by a qualified individual as soon as possible.

  
C. A. SILVERS

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